



5-8 WEEKS PRIOR

- Have a thorough clean out – don't forget the garden shed and garage, roof cavity and under the house
- Begin to run down supplies of pantry, frozen and other perishable foods
- Check that larger appliances and furniture pieces will fit in your new home and make a list of anything you have decided not to take. If selling, prepare and lodge sales advertisements
- Keep a list of incoming mail and notify change of address for any subscriptions
- Advise friends and relatives of your move
- Prepare an inventory of everything and store it with your valuables
- If you are packing, plan how and when to pack your belongings
- Advise your children's school of your move and make arrangements with their new school

4 WEEKS TO GO

- Collect the family's dental and medical records, letters of introduction and children's school records
- If renting, advise your current landlord/estate agent

3 WEEKS TO GO

- Provide your change of address to your solicitor, local council, insurance companies, accountant, hire purchase companies, stores where you have accounts and clubs
- Consider disposal of your car(s)

2 WEEKS TO GO

- Advise your bank(s) where you have accounts including credit cards
- Make necessary arrangements to move your pets

7 DAYS TO GO

- Notify post office regarding redirection of your mail
- Advise the Electoral Office
- Advise the Taxation Office

6 DAYS TO GO

- Advise the relevant authorities for change of address on your licence and car registration
- Organise the final accounts for gas, water and electricity
- Ensure that electricity, gas, water and other services are connected to your new home and ready to go on the day you move in

5 DAYS TO GO

- Contact your phone company regarding the disconnection of your landline and/or broadband services and the final billing
- Confirm new landline phone number (if applicable) and date of connection
- List essential items you will need on moving day
- Collect any items outstanding such as laybys, dry cleaning, shoe repairs etc
- Return library books or dvd rentals
- Return anything borrowed from neighbours
- Cancel any deliveries of papers, milk etc

3 DAYS TO GO

- Cancel any regular services such as lawn mowing
- Check with manufacturers whether your washing machine and refrigerator motors need bolting down
- Clean out medicine cabinet and take any unwanted medicines to the local chemist for disposal
- Empty rubbish bins
- Do final clear out of garage and other areas
- Dispose of flammables correctly
- Drain fuel from lawn mower and other machinery
- Take down curtains, venetians and other blinds if they are not remaining in your present home
- Prepare any bulky items which are being moved such as trampolines, garden furniture, swings etc

1 DAY TO GO

- Make sure gas, electricity and water meters have been read
- Defrost fridge and freezer. Remove food and wash out interior
- If Timerite is arranging transport of your car, have it ready for collection and ensure you've removed all personal belongings

THE BIG DAY

- Don't worry! You are probably well organised, even though it may seem otherwise.
- Carry all valuables and important papers with you
- Make sure all taps are turned off
- Check gas, electrical switches and lights
- Lock doors and windows and collect all keys
- Check and double check that nothing has been left behind

Notes: _____